



## **INFORMATION FOR POSTER PRESENTERS**

### **Displaying your poster**

Boards will be available from 13:00 on Saturday 22 June 2024.

All posters to be in place by 18:00 on Saturday 22 June and to remain up until 12:00 on Tuesday 25 June.

Any posters remaining on boards after 13:00 on Tuesday 25 June will be disposed of.

Odd-numbered posters, P1, P3, P5 etc, to be presented between 12:00-13:00 on Sunday 23 June.

Even-numbered posters, P2, P4, P6 etc, to be presented between 12:00-13:00 on Monday 24 June.

### **Poster preparation**

Each presenter will be allocated one numbered board. The maximum size allowed for your poster is:

- A0 – 84.1cm wide x 118.9cm high (portrait format)
- This is the maximum size allowed for your poster
- You must follow these directions – larger posters will not fit the boards!

Fixing materials for attaching your poster to the board will be available at the meeting.

Posters are usually more attractive when mounted onto a single background rather than being mounted on the board as several separate sheets.

The Organisers will provide the poster board numbers.

### **Local printing**

If you prefer to have your poster printed in Salzburg and pick it up on site at the meeting, we have made an arrangement with a local printer. We cannot make any guarantee of reliability or quality but our local team have used their services in the past and have been happy with the results.

Please email your poster as follows:

- Request A0 size, 1189x841mm, portrait format
- PDF files only

- Put “ICCBH 2024” in your email subject line
- Email to Martin Harris - [martin@sublimeuk.com](mailto:martin@sublimeuk.com)
- You will then be sent a payment link and/or invoice – Cost = €55 per A0 print
- Deadline for orders: Friday 14 June 2024
- Please copy us in so we know to expect your poster to be delivered to the conference venue – [events@theiscbh.org](mailto:events@theiscbh.org)

We will pick up the poster from the printers for you. You will be able to collect it from the registration desk at the conference.

## Organising your poster

### Title

The title of your submitted abstract.

### Authors

Who was involved, and their affiliations.

### Introduction

A statement about the aims and objectives of the study.

### Methods

A description of the methodology that you have adopted, including any assumptions.

### Results

Include examples of the main results of the study.

### Conclusions

List the main findings and your thoughts about how the work could be progressed further.

## Formatting your poster

Keep fonts simple and use one or two different fonts only

Font size – your poster should be easily legible at a distance of 1.5 metres. We recommend the following minimum font sizes:

- ➡ Title 84 pt
- ➡ Authors/addresses 42 pt
- ➡ Section Headings 30 pt
- ➡ Text 24 pt

- Keep use of colour to a minimum
- Maintain a consistent style
- Keep text to a minimum
- Neutral colours work better as a background than bright colours
- Make use of graphics where possible

- Only include what is absolutely necessary
- Do not overload tables and figures with information
- Be selective when showing results
- Check spelling
- Above all, keep it simple

## **Disclosure**

All presenters must include details of any potential conflicts of interest on their slides or posters - you must include details of any company support given, whether in conducting the research, analysing the data or preparing the presentation.

If you have any queries about these arrangements, please contact us at [events@theiscbh.org](mailto:events@theiscbh.org)